

Project Plan: ISO 9001:2008

Project goals:

Start Date: _____

Target Registration Date: _____

Responsibilities:

Project Manager: _____

Management Representative: _____

Top Management: _____

ISO 9001:2008 Steering Team _____

Project timeline:

Step	Schedule Date	Completion Date
1. Project Manger completes Online Training		
2. Conduct Gap Analysis		
3. Hold ISO Steering Team Meeting		
4. Introductory Training		
5. Hold Task Team Meetings		
6. System Complete		
7. Registration Audit		
8. Certificate Received		