

Control of Monitoring and Measuring Equipment

1.0 Purpose/Scope

- 1.1 To outline the requirements for control of measuring and monitoring equipment at [Your Company](#).
- 1.2 The procedure applies to equipment where monitoring or measuring is used for evidence of conformity of [products and services](#)

2.0 Responsibilities and Authorities

- 2.1 The [Quality assurance manager](#) has the prime responsibility and approval authority for this procedure.
- 2.2 In support of the [Quality assurance manager](#) and where monitoring or measuring is used for evidence of conformity of products and services, the [Quality team / ISO steering committee](#) is responsible for determining the resources needed to ensure valid and reliable monitoring and measuring results.
- 2.3 The [Quality team / ISO steering committee](#) is responsible to designate the [Equipment coordinator](#), and to assign responsibility for calibration and maintenance of the equipment.

3.0 References and Definitions

- 3.1 Reference
- 3.1.1 This document addresses clause 7.1.5 of the ISO 9001:2015 standard, Monitoring and measuring resources.
- 3.2 No definitions

4.0 Resources

- 4.1 None, ([unless an electronic equipment calibration tracking system is used](#)).

5.0 Instructions

- 5.1 The [Quality team / ISO steering committee](#) determines and provides the resources needed to ensure valid and reliable results when monitoring and measuring is used to verify conformity to requirements.
- 5.1.1 With procedures P-810 for Operational planning and control, P-851 for Control of production and service provision, and P-910 for Monitoring, measurement, analysis and evaluation, consideration is given to monitoring and measuring resources to ensure that they are:
- Suitable for the specific type of monitoring and measuring activities undertaken,
 - Maintained to ensure their continuing fitness for their purpose and