

Prepared by: _____
Updated on: _____

Project Plan: ISO 9001:2000

Project goals:

Start Date:
Target Registration Date:

Responsibilities:

Project Manager:
Management Representative:
Top Management:

Project timeline:

Step	Schedule Date	Completion Date
1. Gap Analysis		
2. Create Task List		
3. Assign Responsibilities		
4. Introductory Training		
5. Design and Implementation		
6. System Complete		
7. Registration Audit		
8. Certificate Received		