

Manual-Procedures-Forms-Matrix -P-xxx Numbers

| GMS Clause | Level 1 - Topic | Level 2 Procedure | Procedure Name | Level 3 - Work Instruction | Work instruction Name | Level 4 Form # | Form Name | Attachment # | Attachment Name |
|------------|---|-------------------|--|----------------------------|---------------------------|----------------|--|--------------|--------------------|
| All | Quality Management System - Quality Manual - QM-001 | | | | | | | | |
| 4 | Context of the organization | P-400 | Organizational context | | | F-440-001 | QMS-Process identification worksheet | | |
| 5 | Leadership | P-500 | Leadership | | | | | A-520-001 | Quality policy |
| | | | | | | | | A-530-001 | Organization chart |
| 6 | Planning for the Quality Management System | P-600 | Planning for the Quality Management System | | | F-610-001 | Risk and opportunity worksheet | | |
| | | | | | | F-620-001 | Quality objectives planning record | A-600-001 | PDCA guidelines |
| 7.1 | Resources | P-710 | Resource management | | | F-710-001 | Equipment problem report | | |
| | | | | | | F-710-002 | Resource maintenance record | | |
| 7.1.5 | Monitoring and measuring resources | P-715 | Control of monitoring and measuring equipment | | | F-715-001 | Equipment calibration list | | |
| 7.2 | Competence | P-720 | Competence and awareness | | | F-720-001 | Training action plan | | |
| | | | | | | F-720-002 | Group training record | | |
| | | | | | | F-720-003 | Job description | | |
| | | | | | | F-720-004 | Employee training summary | | |
| 7.4 | Communication | P-740 | Communication | | | F-740-001 | Comment and suggestion report | | |
| 7.5 | Documented information | P-750 | Control of documented information | WI-750-001 | Document numbering system | F-750-001 | List of documented information | | |
| | | | | | | F-750-002 | Records matrix | | |
| | | | | | | F-750-003 | Master documentation lists | | |
| | | | | | | F-750-004 | Quality records table | | |
| | | | | | | F-750-005 | Document change request form | | |
| | | | | | | F-750-006 | Document revision checklist | | |
| | | | | | | F-750-007 | Software inventory spreadsheet | | |
| | | P-810 | Operational planning and control | | | F-810-002 | Project planning worksheet | | |
| 8.1 | Operational planning and control | | | | | | | | |
| 8.2 | Determination of requirements for products and services | P-820 | Customer related processes | | | F-820-001 | Client assessment report | | |
| | | | | | | F-820-002 | Production order | | |
| 8.3 | Design and development of products and services | P-830 | Design and development | | | F-830-001 | Design plan | | |
| | | | | | | F-830-002 | Design review record | | |
| | | | | | | F-830-003 | Design change form | | |
| 8.4 | Control of externally provided products and services | P-840 | Control of external providers | | | F-840-001 | Provider assessment report | | |
| | | | | | | F-840-002 | List of acceptable sources | | |
| | | | | | | F-840-003 | Provider corrective action request - PCAR | | |
| | | | | | | F-840-004 | Purchase requisition | | |
| | | | | | | F-840-005 | Purchase order | | |
| | | | | | | F-840-006 | Business agreement - contract | | |
| 8.5.1 | Control of production and service provision | P-851 | Control of production | | | F-851-001 | Process routing sheet - summary | | |
| | | | | | | F-851-002 | Process routing sheet - summary | | |
| | | | | | | F-851-003 | Process validation worksheet | | |
| | | | | | | F-851-004 | Packing slip / Invoice | | |
| | | | | | | F-851-005 | Service projects log | | |
| | | | | | | F-851-006 | External property control log | | |
| | | | | | | F-851-007 | Project inspection completion report | | |
| 8.5.2 | Identification and traceability | P-852 | Identification and traceability | | | F-852-001 | Identification tag | | |
| | | | | | | F-852-002 | Traceability serial number log | | |
| | | | | | | F-852-003 | Traceability label | | |
| 8.5.4 | Preservation | P-854 | Preservation | | | F-854-001 | Storage inspection report | | |
| 8.7 | Control of nonconforming outputs | P-870 | Control of nonconforming outputs | | | F-870-001 | Nonconformance report - NCR | | |
| 9.1 | Monitoring, measurement, analysis and evaluation | P-910 | Monitoring, measurement, analysis and evaluation | | | F-910-001 | Production-Monitoring, measuring, and analysis table | | |
| | | | | | | F-910-002 | QMS-Monitoring, measuring, and analysis table | | |
| | | | | | | F-910-004 | Inspection report | | |
| 9.1.2 | Customer satisfaction | P-912 | Customer satisfaction | | | F-912-001 | Customer survey and analysis | | |
| 9.2 | Internal audit | P-920 | Internal audit | | | F-920-001 | Applicable procedure by work area | | |
| | | | | | | F-920-002 | Internal audit checklist | | |
| | | | | | | F-920-003 | Audit plan | | |
| | | | | | | F-920-003 | Audit report | | |
| 9.3 | Management review | P-930 | Management review | | | F-930-001 | Management review agenda | | |
| | | | | | | F-930-002 | Management review output report | | |
| 10.1 | General | P-1010 | Improvement | | | F-1010-001 | Data analysis worksheet | | |
| 10.2 | Nonconformity and corrective action | P-1020 | Nonconformity and corrective action | | | F-1020-001 | Corrective action request - CAR | | |